

## **NETWORK OF MUSIC PARTNERS PRIVACY POLICY**

### **1. Purpose**

- 1.1 Network of Music Partners has adopted this privacy policy to inform you how personal data is processed.

### **2. Contact information**

- 2.1 Network of Music Partners is the data processor and bears responsibility that your personal data is processed in accordance with existing laws.

Contact information at Network of Music Partners:

Contact: Anders Poulsen, CFO  
Address: Rued Langgaards Vej 8  
CVR number: 34725101  
Tel.: +45 33368750  
Email: [nmp@dk.nmp.eu](mailto:nmp@dk.nmp.eu)  
Website: [www.nmp.eu](http://www.nmp.eu)

### **3. Network of Music Partners ensures fair and transparent data processing**

- 3.1 When Network of Music Partners requests your personal data, you are informed as to which data is being used and to what specific purpose. This information is available to you at the time of the collection of your personal data.
- 3.2 If Network of Music Partners collects your personal data from other providers such as a public authority or business partner, you will be informed hereof no later than 10 days from the collection of the data. Network of Music Partner must also disclose the purpose of the data collection and the legal framework permitting Network of Music Partner access to your personal data.

#### **4. Types of data collected**

- 4.1 Network of Music Partner uses personal data processing for collecting and distributing money to the correct rightsholders when their music is used. Processed data cover: name, account/membership number, workshare, IP keys, IPI/CAE number, work ID, ISCR data, amount and specification per quarterly distribution.

#### **5. Application and storage of collected personal data**

- 5.1 The purpose of collecting and processing personal data is to ensure compliance with service level agreements between Network of Music Partners and our customers regarding distribution of money to music Rightsholders.

#### **6. Storage**

- 6.1 The information is stored for the allowed period of time only and is deleted when the personal data is no longer required by Network of Music Partners. The duration of the time period depends on the type of the information and the reason for the storing.

#### **7. Transmission of personal data**

- 7.1 Network of Music Partners may transmit personal data to a third party only in compliance with regulations stated in this privacy policy.
- 7.2 Network of Music Partners may transmit or share personal data in order to abide by a judicial obligation. Transmission of data may also occur following directions by the court or other public authority for trademark protection, privileges or property rights. This includes the exchange of data with other companies and organizations as safeguard against fraud.
- 7.3 Network of Music Partners makes use of service providers and data processors acting on our behalf. These services include hosting and system maintenance, email service etc. Business partners have access to our data to the extent necessary to do their job and deliver requested services. Business partners are contractually obligated to handle data in absolute confidence and are not authorized to use data for any purpose other than those contractually stated to Network of Music Partners. Network of Music Partners supervises that business partners meet their commitments in this regard.

7.4 Should Network of Music Partners transmit personal data to a service provider or data processor outside of the EU, Network of Music Partners guarantees this data transmission happen in accordance with legal requirements.

## **8. Cookies**

8.1 What are cookies?

8.1.1 Cookies are little text files made up of letters and numbers stored on your computer or other device. Cookies are created when visiting a website that employs cookies. They are used to save your browser history, to help you start where you left off on a previous visit to the website and they can remember your chosen language or other preferences.

8.1.2 If Network of Music Partners uses cookies you will be notified of the usage and purpose of the cookies collecting data. Before cookies are downloaded on to your computer Network of Music Partners must ask for your consent. Cookies necessary for functionality and settings may be employed without your consent.

8.2 Network of Music Partners uses the following types of cookies:

8.2.1 Technical cookies: Technical cookies are necessary for the functionality of most websites. They ensure you can stay on the website you are visiting. More detailed information on technical cookies can be found [here](#).

8.2.2 You can choose not to accept cookies on your computer by adjusting your browser settings. Settings are adjusted differently dependent on which type of browser is in use. Be aware that if you decline cookies you also disable many internet functions and services.

## **9. Use of Google Analytics**

This website, nmp.eu, uses Google Analytics, a web analysis service provided by Google Inc. ('Google'). Google Analytics uses 'cookies,' which are text files placed on your computer, to help the website analyze how users use the site. The information generated by the cookie about your use of the website will be transmitted to and stored by Google on servers in the United States. IP anonymization is activated on this website, so your IP address will be shortened beforehand by Google within member states of the European Union or in other signatory states of the Treaty on the European Economic Area. The full IP address will be transmitted to a Google Server in the USA and shortened there only on an exceptional basis. Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators, and

providing other services to website operators relating to website activity and Internet usage. Google will not associate the IP address transmitted under Google Analytics by your browser with other data held by Google. You may prevent the storage of cookies by selecting the appropriate settings on your browser software; however, we must advise you that in this case, you might not be able to use all functions of this website to the full extent. You may prevent Google from recording the data generated by the cookie and pertaining to your use of the website (including your IP address), or processing these data by downloading and installing the following browser plug-in available through the following link <http://tools.google.com/dlpage/gaoptout>. In view of the discussion on the use of analysis tools with complete IP addresses, we wish to advise you that this website uses Google Analytics with the expansion `\_anonymizeIp()`; therefore, only abbreviated IP addresses will be further processed, so that a direct connection to the individual user is eliminated. For browsers on mobile devices, please click this link to, in future, prevent anonymous tracking by Google Analytics on this website.

## **10. Security**

- 10.1 Network of Music Partners protects your personal data and has adopted internal data security policies containing guidelines and precautionary measures to protect your personal data from destruction, loss, alteration or unauthorized disclosure and to prevent from any unauthorized access to the data.
- 10.2 Network of Music Partners has set procedures for assignment of security levels for employees processing personal data containing information on personal interests and habits. To prevent loss of data Network of Music Partners makes ongoing backup copies of the personal data and protects data confidentiality and authenticity by use of encryption.
- 10.3 In the event of a data security breach implicating reasonable personal risk of discrimination, identity theft, economic loss, and damage to reputation or other significant downside, Network of Music Partners must inform you without undue delay.

## **11. Your rights**

- 11.1 In general
  - 11.1.1 All personal data processed by Network of Music Partners is received from member societies. To access your data in order to have it corrected or deleted or to protest our data processing, an enquiry for this must be made to your member society. An answer will come as soon as possible.

## 11.2 Access to your personal data

11.2.1 If so requested at any time through your member society, Network of Music Partners must inform you which data is processed, how and from where it was collected and how it is being used. You also have the right to be informed as to how long your personal data will be stored and who has access to your data in case of data transmission.

11.2.2 Access to your data in process can be obtained by request to your member society. The access might be restricted in consideration of the privacy of other people or trade secrets and intellectual property rights.

11.2.3 To make use of your privileges a request must be made to your member society.

## 11.3 Correction or deletion of incorrect data.

11.3.1 You have the right to have inaccurate personal data corrected. A request must be made to your member society stating the inaccuracies as well as your corrections to the data.

11.3.2 In some cases Network of Music Partners has an obligation to delete your personal data if you so request.

11.3.3 You may also contact us for clarification if you believe your personal data is being processed against regulations or against other legal obligations.

11.3.4 If a request for correction or deletion of your personal data is made and the request is warrant, we seek to go through with the amendments to the data as soon as possible.

## 11.4 Objection to data storage and transmitting

11.4.1 You have the right to object to the processing of your personal data. You may also object to your member society transmitting your data for processing purposes. If your objection is warrant the processing of your personal data will be terminated.

## 12. Version

12.1 This privacy policy has been modified on August 2018